

America 250-Ohio Grant Application Worksheet

This worksheet contains all the information required to apply for an America 250-Ohio grant. Prospective grantees can use this worksheet offline to prepare a successful application. When you are ready to complete your submission through the online portal, you can copy and paste your answers from this document.

Part 1: Sponsoring Organization

The sponsoring organization is the nonprofit entity that submits the grant application, receives the grant award, sponsors the proposed humanities project, and is accountable for the appropriate use of grant funds.

Organization: _____
Address: _____
Website: _____
Phone: _____ County: _____
IRS Determination: _____ EIN: _____
Mission of the
Organization: _____

Part 2: Project Summary

Project Title: _____

Project Summary: Provide an engaging summary of your project. (Max 1,000 characters)

Please Timeline: Please address planning time and event activities. (Max 1,000 characters)

Part 3: Key Personnel

Project Director

The project director is the person responsible for coordinating the project, serving as the liaison with AM250-Ohio staff, and preparing interim and final reports.

Name: _____
Title: _____
Organization: _____
Address: _____
Email: _____
Phone: _____

Authorizing Official

The authorizing official is the representative from the sponsoring organization who has authority to submit the grant application on behalf of that organization.

Name: _____
Title: _____

Organization: _____
Address: _____
Email: _____
Phone: _____

Project Bookkeeper

The project bookkeeper is responsible for receiving, disbursing, and accounting for all grant and cost-share funds. The project bookkeeper may not serve as the project director.

Name: _____
Title: _____
Organization: _____
Address: _____
Email: _____
Phone: _____

Part 3: Project Budget

Please use the Excel file “Application Budget Spreadsheet” available on our website to draft your budget.

Total Grant Request: _____ Total Cost-Share: _____

Part 4: Project Narrative

What do you want to do in this project that will be carried out with AM250-OH funds?

In your response, please address:

- the specific details you have planned for the project (the who, what, where, and when of the project)
- why it’s important to address this topic now
- the overall goals of the project. How will you evaluate the success of the project? (Max 7,500 characters)

Question 1:

Response 1: _____

AM250-OH grants seek to advance awareness and knowledge of the themes set out by the America 250-Ohio Commission. The grants may also support projects that explore and exemplify the ideals represented in the Declaration of Independence as revealed in the long history of America. The key objective of these grants is to explore the story of Ohio’s contribution to United States history and culture and foster a sense of pride about the impact that Ohio and Ohioans have had on the state, nation, and beyond.

Question 2: How does your project align with the goals and objectives of the AM250-OH Commission? (Max 2,000 characters)

Response 2: _____

Part 1. Identify the key individuals who will contribute to the success of the project.

- This should include the project director, authorizing official, and project bookkeeper.
- It may also include other staff of the sponsoring organization that are essential to the success of the project, such as marketing and communications, program staff, and audio/visual professionals.

Part 2. (If relevant) Who are the experts involved in the program?

- How is their background/expertise relevant to the content of the project?
- If it is a lecture series or similar, provide short biographies of each of the presenters. (Max 5,000 characters)

Question 3:

Response 3:

Describe the intended audience for the project or organization.

- What is the expected attendance for any public events or activities?
- What kind of outreach will be carried out to the intended audience?
- For media projects, how many individuals do you expect will view the finished work?
 - Provide a timeline of outreach activities; be sure to allow for adequate time to reach the desired audience. (Max 1,000 characters)

Question 4:

Response 4:

Who is the sponsoring organization?

- Describe the mission and purpose of the sponsoring organization that is requesting the funds.
- How will the grant project align with the organization's mission?
- Are there partners involved in the project? If so, please describe them and their role in the project. (Max 1,000 characters)

Question 5:

Response 5:
